

I. ATTENDANCE REQUIREMENTS

1. A candidate shall undergo then prescribed Course of study in the polytechnic.
2. Each semester is considered as a unit and student shall put in a minimum of 75% of attendance in each of the subject including practicals.
3. A candidate obtaining 75% attendance in aggregate shall be permitted to take the semester examination provided he/ she obtained the minimum of 75% attendance in each subject.
4. Candidates having less than 75% attendance in any subject have to repeat the semester subject to satisfy the rule-3, above, and not permitted to take admission to next semester.
5. The principal & chairman of semester system examination shall have power to condone shortage of attendance up to 10% under genuine reasons.

II. INTERNAL ASSESSMENT

- 1) Each subject of theory & practical shall have maximum internal assessment marks of 25.
- 2) The I.A. marks in a theory subject shall be based on three tests conducted during the course of semester. The test should be answered in I.A. answer booklet. The booklets should be retained by the concerned staff till the completion of all the three I.A.
- 3) Average of the marks obtained from any best two tests shall be chosen for the award of I.A. marks for the theory subjects only.
- 4) In case of practicals the I.A. marks shall be based on the continuous assessment of laboratory journals / diary and reports etc. Each experiment / job is to be valued for 10 marks. The average of all the graded exercises shall be increased to 25 marks for the award of I.A. marks.
- 5) In case of drawing subjects the I.A. marks shall be based on the average of the best two tests out of three tests conducted during the course of semester and reduced 15 marks and also the average of all the drawing sheets valued for 10 marks shall be taken together.
- 6) The I.A. marks in the case of project work shall be based on the continuous evaluation of the project work by the guide of the project.
- 7) For theory & practical subjects there shall not be minimum requirement of I.A. marks.
- 8) If a candidate remains absent for all the three I.A. tests conducted during the course of semester, the I.A. marks shall be marked as **AB** in his / her marks card and shall not be permitted to appear for the examination.
- 9) Any correction or overwriting of I.A. marks shall bear the signature of concerned staff member & head of the department.
- 10) The I.A. marks awarded to the students in theory and practicals shall be displayed on the notice board of the institute at least one week prior to the commencement of end examinations.

III. ORDINANCE/ PROMOTION RULES

- 1) Each Theory and Practical subject shall be treated as head of passing.
- 2) Full carryover from odd semester to next even semester.
- 3) A candidate is eligible for promotion to **THIRD** semester provided he / she has not failed in more than four heads of passing from **FIRST** and **SECOND** semesters taken together.
- 4) A candidate seeking admission to **FIFTH** semester should not have failed in more than four heads of passing from **FIRST** to **FOURTH** semesters taken all together.
- 5) A candidate should complete the study of Diploma course in **NINE YEARS** from the year of his/her first admission. In case of Lateral Entry to 3rd Semester, the candidate should complete the Diploma Course in **SIX YEARS** from the year of his/her first admission.

IV. ELIGIBILITY FOR PASSING

- 1) For a pass in all theory/ drawing subjects, a candidate shall secure a minimum of 35% of marks in the end examination and a total of 45 marks including I.A. marks and in all practicals the candidate shall secure a minimum of 50% of marks in the end examination and a total of 60 marks including I.A. marks.
- 2) A candidate, who does not satisfy the condition-1 above, shall be deemed to have failed and have to reappear in the subsequent examination for that subject.
- 3) The candidate, who does not get prescribed passing marks as per condition-1 above, in all the heads of passing of a semester but passes in one or more subjects, he/she is exempted from reappearing for those subjects.
- 4) Drawing subjects are treated as theory subjects for examination.

V. AWARD OF CLASSES

- 1) A candidate passing with 75% of marks and above in aggregate in first attempt or scoring 75% of marks and above in total, but failed in any one or two heads in the very next attempt only, shall be declared to have passed in "**FIRST CLASS WITH DISTINCTION**".
- 2) A candidate passing with 60% of marks & above and less than 75% of marks in aggregate in first attempt or 60% of marks & above and less than 75% marks in total, but failed in any one or two heads of passing the failed heads in very next attempt only, shall be declared to have passed in the "**FIRST CLASS**".
- 3) A candidate passing all the subjects with less than 60% marks in aggregate in the first attempt or passing marks in aggregate in the first attempt or passing the subjects with any number of attempts shall be declared to have passed in "**SECOND CLASS**".

VI) **AWARD OF DIPLOMA CERTIFICATE / MARKS CARD**

The diploma shall be awarded to the candidates who have passed all the examinations from first to sixth semesters. However, the class of diploma shall be awarded based on the performance of the candidate in fifth & sixth semester examinations taken together.

The Consolidated Marks Card of the candidate shall bear the signature of Secretary, Board of Technical Examinations, Bangalore.

The award of Diploma certificate shall be made by Chairman, Board of Technical Examinations, Bangalore.

REGULATIONS FOR AWARD OF CLASS FOR DIPLOMA

A class for Diploma shall be awarded on the basis of the average percentage of the total marks scored by the candidate in the first attempt of Fifth and Sixth semesters as per the following regulations :

1. A candidate scoring equal to or more than 75% in the average percentage of the total marks in the first attempt of Fifth and Sixth semesters and having declared to have passed either Fifth semester or Sixth semester or both semesters in First Class with Distinction shall be awarded the Diploma as **“FIRST CLASS WITH DISTINCTION”**.
2. A candidate scoring equal to or more than 60% and less than 75% in the average percentage of the total marks in the first attempt of Fifth and Sixth semesters and having declared to have passed either Fifth semester or Sixth semester or both semesters in First Class, shall be awarded the Diploma as **“FIRST CLASS”**.
3. A candidate scoring less than 60% in the average percentage of the total marks in the Fifth and Sixth semesters or having declared to have passed Fifth and Sixth semesters in Second Class shall be awarded the Diploma as **“SECOND CLASS”**.
